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SINGLE STAGE-ONE ENVELOPE PROCUREMENT PROCEDURE)

BIDDING DOCUMENT FOR

DESIGNING, PRINTING & SUPPLY OF INFORMATION, EDUCATION, AND COMMUNICATION (IEC) MATERIALS FOR ENROLLMENT & RETENTION DRIVE 2024-25

IFB REFERENCE NO.: RSU-SE&LD/UNICEF/SESP/RWP/IEC/NCB (03)/2024



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PREFACE

These Bidding Documents have been prepared for use by Procuring agencies and their implementing agencies in the procurement of goods through National Competitive Bidding (NCB).

In order to simplify the preparation of bidding documents for each procurement, the Bidding Documents are grouped in two parts based on provisions which are fixed and that which are specific for each procurement. Provisions which are intended to be used unchanged are in Part one, which includes Section I, Instructions to Bidders, and Section II, General Conditions of Contract. Data and provisions specific to each procurement and contract are included in Part Two which includes Section II, Bid Data Sheet; Section III, Special Conditions of Contract; Section IV, Schedule of Requirements; Section V, Technical Specifications; and the forms to be used in Section I, Invitation for Bids, and Section VI, Sample Forms.

This is Part one which is fixed and contains provisions which are to be used unchanged. Each section is prepared with notes intended only as information for the Procuring agency or the person drafting the bidding documents. They shall not be included in the final documents.


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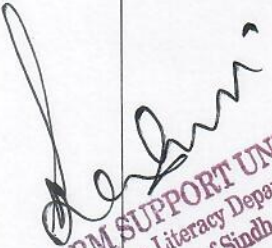
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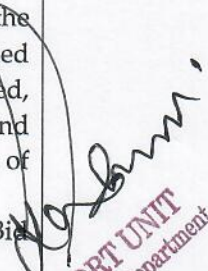
I. INSTRUCTIONS TO BIDDERS (ITB)	
A. INTRODUCTION	
1. Source of Funds	<p>1.1. The Procuring agency has received /applied for loan/grant/federal/provincial/local government funds from the source(s) indicated in the bidding data in various currencies towards the cost of the project /schemes specified in the bidding data and it is intended that part of the proceeds of this loan/grant/funds/ will be applied to eligible payments under the contract for which these bidding documents are issued.</p> <p>1.2. Payment by the Fund will be made only at the request of the Procuring agency and upon approval by the Government of Sindh., and in case of a project will be subject in all respect to the terms and conditions of the agreement. The Project Agreement prohibits a withdrawal from the allocated fund account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import, to the knowledge of the Federal Government/ Sindh Government, is prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations. No party other than the Procuring agency shall derive any rights from the Project Agreement or have any claim to the allocated fund proceeds.</p>
2. Eligible Bidders	<p>2.1. This Invitation for Bids is open to all suppliers from eligible source as defined in the SPP Rules, 2009 and its Bidding Documents except as provided hereinafter.</p> <p>2.2. Bidders should not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Procuring agency to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under this Invitation for Bids.</p> <p>2.3. Government-owned enterprises in the Province of Sindh may participate only if they are legally and financially autonomous, if they operate under commercial law, and if they are not a dependent agency of the Government of Sindh.</p> <p>2.4. Bidders shall not be eligible to bid if they are under a declaration of ineligibility for corrupt and fraudulent practices issued by the any government organization in accordance with sub clause 34.1</p>
3. Eligible Goods and Services	<p>3.1. All goods and related services to be supplied under the contract shall have their origin in eligible source countries, defined in the SPP Rules, 2009 and its Bidding Documents, and all expenditures made under the contract will be limited to such goods and services.</p> <p>3.2. For purposes of this clause, "origin" means the place where the goods are mined, grown, or produced, or the place from which the related services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of</p>

	<p>components, a commercially-recognized product results that is substantially different in basic characteristics or in purpose or utility from its components.</p> <p>3.3. The origin of goods and services is distinct from the nationality of the Bidder.</p>
4. Cost of Bidding	4.1. The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Procuring agency named in the Bid Data Sheet, hereinafter referred to as "the Procuring agency," will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
B. THE BIDDING DOCUMENTS	
5. Content of Bidding Documents	<p>5.1. the bidding documents include:</p> <ul style="list-style-type: none"> (a) Instructions to Bidders (ITB) (b) Bid Data Sheet (c) General Conditions of Contract (GCC) (d) Special Conditions of Contract (SCC) (e) Schedule of Requirements (f) Technical Specifications (g) Bid Form and Price Schedules (h) Bid Security Form (i) Contract Form (j) Performance Security Form (k) Manufacturer's Authorization Form <p>5.2. The Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or to submit a bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in the rejection of its bid.</p>
6. Clarification of Bidding Documents	6.1. An interested Bidder requiring any clarification of the bidding documents may notify the Procuring agency in writing. The Procuring agency will respond in writing to any request for clarification of the bidding documents which it receives no later than three working days prior to the deadline for the submission of bids prescribed in the Bid Data Sheet. Written copies of the Procuring agency's response (including an explanation of the query but without identifying the source of inquiry) will be sent to all interested bidders that have received the bidding documents.
7. Amendment of Bidding Documents	<p>7.1. At any time prior to the deadline for submission of bids, the Procuring agency, for any reason, whether at its own initiative or in response to a clarification requested by an interested Bidder, may modify the bidding documents by amendment.</p> <p>7.2. All interested bidders that have received the bidding documents will be notified of the amendment in writing, and will be binding on them.</p>


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	7.3. In order to allow interested bidders reasonable time in which to take the amendment into account in preparing their bids, the Procuring agency, at its discretion, may extend the deadline for the submission of bids.
C. PREPARATION OF BIDS	
8. Language of Bid	8.1. The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Procuring agency shall be written in the language specified in the Bid Data Sheet. Supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an accurate translation of the relevant passages in the language specified in the Bid Data Sheet, in which case, for purposes of interpretation of the Bid, the translation shall govern.
9. Documents Comprising the Bid	9.1. The bid prepared by the Bidder shall comprise the following components: (a) a Bid Form and a Price Schedule completed in accordance with ITB Clauses 10, 11, and 12; (b) documentary evidence established in accordance with ITB Clause 13 that the Bidder is eligible to bid and is qualified to perform the contract if its bid is accepted; (c) documentary evidence established in accordance with ITB Clause 14 that the goods and ancillary services to be supplied by the Bidder are eligible goods and services and conform to the bidding documents; and (d) bid security furnished in accordance with ITB Clause 15.
10. Bid Form	10.1. The Bidder shall complete the Bid Form and the appropriate Price Schedule furnished in the bidding documents, indicating the goods to be supplied, a brief description of the goods, their country of origin, quantity, and prices.
11. Bid Prices	11.1. The Bidder shall indicate on the appropriate Price Schedule the unit prices (where applicable) and total bid price of the goods it proposes to supply under the contract. 11.2. Prices indicated on the Price Schedule shall be delivered duty paid (DDP) prices. The price of other (incidental) services, if any, listed in the Bid Data Sheet will be entered separately. 11.3. The Bidder's separation of price components in accordance with ITB Clause 11.2 above will be solely for the purpose of facilitating the comparison of bids by the Procuring agency and will not in any way limit the Procuring agency's right to contract on any of the terms offered. 11.4. Prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation on any account, unless otherwise specified in the Bid Data Sheet. A bid submitted with an adjustable price quotation will be treated as nonresponsive and will be rejected, pursuant to ITB Clause 24. If, however, in accordance with the Bid Data Sheet, prices quoted by

	the Bidder shall be subject to adjustment during the performance of the contract, a bid submitted with a fixed price quotation will not be rejected, but the price adjustment would be treated as zero.
12. Bid Currencies	12.1. Prices shall be quoted in Pak Rupees unless otherwise specified in the Bid Data Sheet.
13. Documents Establishing Bidder's Eligibility and Qualification	<p>13.1. Pursuant to ITB Clause 9, the Bidder shall furnish, as part of its bid, documents establishing the Bidder's eligibility to bid and its qualifications to perform the contract if its bid is accepted.</p> <p>13.2. The documentary evidence of the Bidder's eligibility to bid shall establish to the Procuring agency's satisfaction that the Bidder, at the time of submission of its bid, is from an eligible country as defined under ITB Clause 2.</p> <p>13.3. The documentary evidence of the Bidder's qualifications to perform the contract if its bid is accepted shall establish to the Procuring agency's satisfaction:</p> <ul style="list-style-type: none"> (a) that, in the case of a Bidder offering to supply goods under the contract which the Bidder did not manufacture or otherwise produce, the Bidder has been duly authorized by the goods' Manufacturer or producer to supply the goods in the Procuring agency's country; (b) that the Bidder has the financial, technical, and production capability necessary to perform the contract; (c) that, in the case of a Bidder not doing business within the Procuring agency's country, the Bidder is or will be (if awarded the contract) represented by an Agent in that country equipped, and able to carry out the Supplier's maintenance, repair, and spare parts-stocking obligations prescribed in the Conditions of Contract and/or Technical Specifications; and (d) that the Bidder meets the qualification criteria listed in the Bid Data Sheet.
14. Documents Establishing Goods' Eligibility and Conformity to Bidding Documents	<p>14.1. Pursuant to ITB Clause 9, the Bidder shall furnish, as part of its bid, documents establishing the eligibility and conformity to the bidding documents of all goods and services which the Bidder proposes to supply under the contract.</p> <p>14.2. The documentary evidence of the eligibility of the goods and services shall consist of a statement in the Price Schedule of the country of origin of the goods and services offered which shall be confirmed by a certificate of origin issued at the time of shipment.</p> <p>14.3. The documentary evidence of conformity of the goods and services to the bidding documents may be in the form of literature, drawings, and data, and shall consist of:</p> <ul style="list-style-type: none"> (a) a detailed description of the essential technical and performance characteristics of the goods; (b) a list giving full particulars, including available sources and current prices of spare parts, special tools, etc., necessary for the proper and continuing functioning of the goods for a period to


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	<p>be specified in the Bid Data Sheet, following commencement of the use of the goods by the Procuring agency; and</p> <p>(c) an item-by-item commentary on the Procuring agency's Technical Specifications demonstrating substantial responsiveness of the goods and services to those specifications, or a statement of deviations and exceptions to the provisions of the Technical Specifications.</p> <p>14.4. For purposes of the commentary to be furnished pursuant to ITB Clause 14.3(c) above, the Bidder shall note that standards for workmanship, material, and equipment, as well as references to brand names or catalogue numbers designated by the Procuring agency in its Technical Specifications, are intended to be descriptive only and not restrictive. The Bidder may substitute alternative standards, brand names, and/or catalogue numbers in its bid, provided that it demonstrates to the Procuring agency's satisfaction that the substitutions ensure substantial equivalence to those designated in the Technical Specifications.</p>
<p>15. Bid Security</p>	<p>15.1. Pursuant to ITB Clause 9, the Bidder shall furnish, as part of its bid, a bid security in the amount specified in the Bid Data Sheet.</p> <p>15.2. The bid security is required to protect the Procuring agency against the risk of Bidder's conduct which would warrant the security's forfeiture, pursuant to ITB Clause 15.7.</p> <p>15.3. The bid security shall be in Pak. Rupees and shall be in one of the following forms:</p> <p>(a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the Procuring agency's country, in the form provided in the bidding documents or another form acceptable to the Procuring agency and valid for thirty (30) days beyond the validity of the bid; or</p> <p>(b) irrevocable cashable on-demand Bank call-deposit.</p> <p>15.4. Any bid not secured in accordance with ITB Clauses 15.1 and 15.3 will be rejected by the Procuring agency as nonresponsive pursuant to ITB Clause 24.</p> <p>15.5. Unsuccessful bidders' bid security will be discharged or returned as promptly as possible but not later than thirty (30) days after the expiration of the period of bid validity prescribed by the Procuring agency pursuant to ITB Clause 16.</p> <p>15.6. The successful Bidder's bid security will be discharged upon the Bidder signing the contract, pursuant to ITB Clause 32, and furnishing the performance security, pursuant to ITB Clause 33.</p> <p>15.7. The bid security may be forfeited:</p> <p>(a) if a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or</p> <p>(b) in the case of a successful Bidder, if the Bidder fails:</p> <p>(i) to sign the contract in accordance with ITB Clause 32; or</p>

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	(ii) to furnish performance security in accordance with ITB Clause 33.
16. Period of Validity of Bids	<p>16.1. Bids shall remain valid for the period specified in the Bid Data Sheet after the date of bid opening prescribed by the Procuring agency, pursuant to ITB Clause 19. A bid valid for a shorter period shall be rejected by the Procuring agency as nonresponsive.</p> <p>16.2. In exceptional circumstances, the Procuring agency may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The bid security provided under ITB Clause 15 shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.</p>
17. Format and Signing of Bid	<p>17.1. The Bidder shall prepare an original and the number of copies of the bid indicated in the Bid Data Sheet, clearly marking each "ORIGINAL BID" and "COPY OF BID," as appropriate. In the event of any discrepancy between them, the original shall govern.</p> <p>17.2. The original and the copy or copies of the bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to the contract. All pages of the bid, except for un-amended printed literature, shall be initialed by the person or persons signing the bid.</p> <p>17.3. Any interlineations, erasures, or overwriting shall be valid only if they are initialed by the person or persons signing the bid.</p> <p>17.4. The Bidder shall furnish information as described in the Form of Bid on commissions or gratuities, if any, paid or to be paid to agents relating to this Bid, and to contract execution if the Bidder is awarded the contract.</p>
D. SUBMISSION OF BIDS	
18. Sealing and Marking of Bids	<p>18.1. The Bidder shall seal the original and each copy of the bid in separate envelopes, duly marking the envelopes as "ORIGINAL" and "COPY." The envelopes shall then be sealed in an outer envelope.</p> <p>18.2. The inner and outer envelopes shall:</p> <p>(a) be addressed to the Procuring agency at the address given in the Bid Data Sheet; and</p> <p>(b) bear the Project name indicated in the Bid Data Sheet, the Invitation for Bids (IFB) title and number indicated in the Bid Data Sheet, and a statement: "DO NOT OPEN BEFORE," to be completed with the time and the date specified in the Bid Data Sheet, pursuant to ITB Clause 2.2.</p>

	<p>18.3. The inner envelopes shall also indicate the name and address of the Bidder to enable the bid to be returned unopened in case it is declared "late".</p> <p>18.4. If the outer envelope is not sealed and marked as required by ITB Clause 18.2, the Procuring agency will assume no responsibility for the bid's misplacement or premature opening.</p>
19. Deadline for Submission of Bids	<p>19.1. Bids must be received by the Procuring agency at the address specified under ITB Clause 18.2 no later than the time and date specified in the Bid Data Sheet.</p> <p>19.2. The Procuring agency may, at its discretion, extend this deadline for the submission of bids by amending the bidding documents in accordance with ITB Clause 7, in which case all rights and</p> <p>19.3. obligations of the Procuring agency and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.</p>
20. Late Bids	<p>20.1. Any bid received by the Procuring agency after the deadline for submission of bids prescribed by the Procuring agency pursuant to ITB Clause 19 will be rejected and returned unopened to the Bidder.</p>
21. Modification and Withdrawal of Bids	<p>21.1. The Bidder may modify or withdraw its bid after the bid's submission, provided that written notice of the modification, including substitution or withdrawal of the bids, is received by the Procuring agency prior to the deadline prescribed for submission of bids.</p> <p>21.2. The Bidder's modification or withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of ITB Clause 18. by a signed confirmation copy, postmarked not later than the deadline for submission of bids.</p> <p>21.3. No bid may be modified after the deadline for submission of bids.</p> <p>21.4. No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the Bid Form. Withdrawal of a bid during this interval may result in the Bidder's forfeiture of its bid security, pursuant to the ITB Clause 15.7.</p>
E. OPENING AND EVALUATION OF BIDS	
22. Opening of Bids by the Procuring agency	<p>22.1. The Procuring agency will open all bids in the presence of bidders' representatives who choose to attend, at the time, on the date, and at the place specified in the Bid Data Sheet. The bidders' representatives who are present shall sign a register evidencing their attendance.</p> <p>22.2. The bidders' names, bid modifications or withdrawals, bid prices, discounts, and the presence or absence of requisite bid security and such other details as the Procuring agency, at its discretion, may consider appropriate, will be announced at the opening. No bid shall be rejected at bid opening, except for late bids, which shall be returned unopened to the Bidder pursuant to ITB Clause 20.</p>

	<p>22.3. Bids (and modifications sent pursuant to ITB Clause 21.2) that are not opened and read out at bid opening shall not be considered further for evaluation, irrespective of the circumstances. Withdrawn bids will be returned unopened to the bidders.</p> <p>22.4. The Procuring agency will prepare minutes of the bid opening.</p>
23. Clarification of Bids	<p>23.1. During evaluation of the bids, the Procuring agency may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.</p>
24. Preliminary Examination	<p>24.1. The Procuring agency will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.</p> <p>24.2. Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Supplier does not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.</p> <p>24.3. The Procuring agency may waive any minor informality, nonconformity, or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.</p> <p>24.4. Prior to the detailed evaluation, pursuant to ITB Clause 25 the Procuring agency will determine the substantial responsiveness of each bid to the bidding documents. For purposes of these Clauses, a substantially responsive bid is one which conforms to all the terms and conditions of the bidding documents without material deviations. Deviations from, or objections or reservations to critical provisions, such as those concerning Bid Security (ITB Clause 15), Applicable Law (GCC Clause 30), and Taxes and Duties (GCC Clause 32), will be deemed to be a material deviation. The Procuring agency's determination of a bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence.</p> <p>24.5. If a bid is not substantially responsive, it will be rejected by the Procuring agency and may not subsequently be made responsive by the Bidder by correction of the nonconformity.</p>
25. Evaluation and Comparison of Bids	<p>25.1. The Procuring agency will evaluate and compare the bids which have been determined to be substantially responsive, pursuant to ITB Clause 24.</p> <p>25.2. The Procuring agency's evaluation of a bid will be on delivered duty paid (DDP) price inclusive of prevailing duties and will</p>

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	<p>exclude any allowance for price adjustment during the period of execution of the contract, if provided in the bid.</p> <p>25.3. The Procuring agency's evaluation of a bid will take into account, in addition to the bid price quoted in accordance with ITB Clause 11.2, one or more of the following factors as specified in the Bid Data Sheet, and quantified in ITB Clause 25.4:</p> <ul style="list-style-type: none"> (i) incidental costs (ii) delivery schedule offered in the bid; (iii) deviations in payment schedule from that specified in the Special Conditions of Contract; (iv) the cost of components, mandatory spare parts, and service; (v) the availability Procuring agency of spare parts and after-sales services for the equipment offered in the bid; (vi) the projected operating and maintenance costs during the life of the equipment; (vii) the performance and productivity of the equipment offered; <p>and/or</p> <ul style="list-style-type: none"> (viii) other specific criteria indicated in the Bid Data Sheet and/or in the Technical Specifications. <p>25.4. For factors retained in the Bid Data Sheet pursuant to ITB 25.3, one or more of the following quantification methods will be applied, as detailed in the Bid Data Sheet:</p> <ul style="list-style-type: none"> (i) Incidental costs provided by the bidder will be added by Procuring agency to the delivered duty paid (DDP) price at the final destination. (ii) Delivery schedule. <ul style="list-style-type: none"> (i) The Procuring agency requires that the goods under the Invitation for Bids shall be delivered at the time specified in the Schedule of Requirements which will be treated as the base, a delivery "adjustment" will be calculated for bids by applying a percentage, specified in the Bid Data Sheet, of the DDP price for each week of delay beyond the base, and this will be added to the bid price for evaluation. No credit shall be given to early delivery. Or (ii) The goods covered under this invitation are required to be delivered (shipped) within an acceptable range of weeks specified in the Schedule of Requirement. No credit will be given to earlier deliveries, and bids offering delivery beyond this range will be treated as nonresponsive. Within this acceptable range, an adjustment per week, as specified in the Bid Data Sheet, will be added for evaluation to the bid price of bids offering deliveries later than the earliest
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delivery period specified in the Schedule of Requirements.

Or

- (iii) The goods covered under this invitation are required to be delivered in partial shipments, as specified in the Schedule of Requirements. Bids offering deliveries earlier or later than the specified deliveries will be adjusted in the evaluation by adding to the bid price a factor equal to a percentage, specified in the Bid Data Sheet, of DDP price per week of variation from the specified delivery schedule.

(iii) Deviation in payment schedule.

- (i) Bidders shall state their bid price for the payment schedule outlined in the SCC. Bids will be evaluated on the basis of this base price. Bidders are, however, permitted to state an alternative payment schedule and indicate the reduction in bid price they wish to offer for such alternative payment schedule. The Procuring agency may consider the alternative payment schedule offered by the selected Bidder.

Or

- (ii) The SCC stipulates the payment schedule offered by the Procuring agency. If a bid deviates from the schedule and if such deviation is considered acceptable to the Procuring agency, the bid will be evaluated by calculating interest earned for any earlier payments involved in the terms outlined in the bid as compared with those stipulated in this invitation, at the rate per annum specified in the Bid Data Sheet.

(iv) Cost of spare parts.

- (i) The list of items and quantities of major assemblies, components, and selected spare parts, likely to be required during the initial period of operation specified in the Bid Data Sheet, is annexed to the Technical Specifications. The total cost of these items, at the unit prices quoted in each bid, will be added to the bid price.

Or

- (ii) The Procuring agency will draw up a list of high-usage and high-value items of components and spare parts, along with estimated quantities of usage in the initial period of operation specified in the Bid Data Sheet. The total cost of these items and quantities will be computed from spare parts unit prices submitted by the Bidder and added to the bid price.

Or

- (iii) The Procuring agency will estimate the cost of spare parts usage in the initial period of operation specified in

the Bid Data Sheet, based on information furnished by each Bidder, as well as on past experience of the Procuring agency or other procuring agencies in similar situations. Such costs shall be added to the bid price for evaluation.

(v) ***Spare parts and after sales service facilities in the Procuring agency's country.***

The cost to the Procuring agency of establishing the minimum service facilities and parts inventories, as outlined in the Bid Data Sheet or elsewhere in the bidding documents, if quoted separately, shall be added to the bid price.

(vi) ***Operating and maintenance costs.***

Since the operating and maintenance costs of the goods under procurement form a major part of the life cycle cost of the equipment, these costs will be evaluated in accordance with the criteria specified in the Bid Data Sheet or in the Technical Specifications.

(vii) ***Performance and productivity of the equipment.***

(i) Bidders shall state the guaranteed performance or efficiency in response to the Technical Specification. For each drop in the performance or efficiency below the norm of 100, an adjustment for an amount specified in the Bid Data Sheet will be added to the bid price, representing the capitalized cost of additional operating costs over the life of the plant, using the methodology specified in the Bid Data Sheet or in the Technical Specifications.

Or

(ii) Goods offered shall have a minimum productivity specified under the relevant provision in the Technical Specifications to be considered responsive. Evaluation shall be based on the cost per unit of the actual productivity of goods offered in the bid, and adjustment will be added to the bid price using the methodology specified in the Bid Data Sheet or in the Technical Specifications.

(viii) ***Specific additional criteria indicated in the Bid Data Sheet and/or in the Technical Specifications.***

The relevant evaluation method shall be detailed in the Bid Data Sheet and/or in the Technical Specifications.

Alternative 25.4 Merit Point System:


The following merit point system for weighing evaluation factors can be applied if none of the evaluation methods listed in 25.4 above has been retained in the Bid Data Sheet. The number of points allocated to each factor shall be specified in the Bid Data Sheet.

	<i>[In the Bid Data Sheet, choose from the range of]</i>												
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Evaluated price of the goods</td> <td style="text-align: right;">60 to 90</td> </tr> <tr> <td>Cost of common list spare parts</td> <td style="text-align: right;">0 to 20</td> </tr> <tr> <td>Technical features, and maintenance and operating costs</td> <td style="text-align: right;">0 to 20</td> </tr> <tr> <td>Availability of service and spare parts</td> <td style="text-align: right;">0 to 20</td> </tr> <tr> <td>Standardization</td> <td style="text-align: right;">0 to 20</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">100</td> </tr> </table> <p>The bid scoring the highest number of points will be deemed to be the lowest evaluated bid.</p>	Evaluated price of the goods	60 to 90	Cost of common list spare parts	0 to 20	Technical features, and maintenance and operating costs	0 to 20	Availability of service and spare parts	0 to 20	Standardization	0 to 20	Total	100
Evaluated price of the goods	60 to 90												
Cost of common list spare parts	0 to 20												
Technical features, and maintenance and operating costs	0 to 20												
Availability of service and spare parts	0 to 20												
Standardization	0 to 20												
Total	100												
26. Contacting the Procuring agency	<p>26.1. Subject to ITB Clause 23, no Bidder shall contact the Procuring agency on any matter relating to its bid, from the time of the bid opening to the time the contract is awarded. If the Bidder wishes to bring additional information to the notice of the Procuring agency, it should do so in writing.</p> <p>26.2. Any effort by a Bidder to influence the Procuring agency in its decisions on bid evaluation, bid comparison, or contract award may result in the rejection of the Bidder's bid.</p>												
F. AWARD OF CONTRACT													
27. Post-qualification	<p>27.1. In the absence of prequalification, the Procuring agency will determine to its satisfaction whether the Bidder that is selected as having submitted the lowest evaluated responsive bid is qualified to perform the contract satisfactorily, in accordance with the criteria listed in ITB Clause 13.3.</p> <p>27.2. The determination will take into account the Bidder's financial, technical, and production capabilities. It will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to ITB Clause 13.3, as well as such other information as the Procuring agency deems necessary and appropriate.</p> <p>27.3. An affirmative determination will be a prerequisite for award of the contract to the Bidder. A negative determination will result in rejection of the Bidder's bid, in which event the Procuring agency will proceed to the next lowest evaluated bid to make a similar determination of that Bidder's capabilities to perform satisfactorily.</p>												
28. Award Criteria	<p>28.1. Subject to ITB Clause 30, the Procuring agency will award the contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.</p>												
29. Procuring agency's Right	<p>29.1. The Procuring agency reserves the right at the time of contract award to increase or decrease, by the percentage indicated in the</p>												

<p>to Vary Quantities at Time of Award</p>	<p>Bid Data Sheet, the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions.</p>
<p>30. Procuring agency's Right to Accept any Bid and to Reject any or All Bids</p>	<p>30.1. The Procuring agency reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Procuring agency's action.</p>
<p>31. Notification of Award</p>	<p>31.1. Prior to the expiration of the period of bid validity, the Procuring agency will notify the successful Bidder in writing by registered letter or by cable, to be confirmed in writing by registered letter, that its bid has been accepted.</p> <p>31.2. The notification of award will constitute the formation of the Contract.</p> <p>31.3. Upon the successful Bidder's furnishing of the performance security pursuant to ITB Clause 33, the Procuring agency will promptly notify each unsuccessful Bidder and will discharge its bid security, pursuant to ITB Clause 15.</p>
<p>32. Signing of Contract</p>	<p>32.1. At the same time as the Procuring agency notifies the successful Bidder that its bid has been accepted, the Procuring agency will send the Bidder the Contract Form provided in the bidding documents, incorporating all agreements between the parties.</p> <p>32.2. Within thirty (30) days of receipt of the Contract Form, the successful Bidder shall sign and date the contract and return it to the Procuring agency.</p>
<p>33. Performance Security</p>	<p>33.1. Within twenty (20) days of the receipt of notification of award from the Procuring agency, the successful Bidder shall furnish the performance security in accordance with the Conditions of Contract, in the Performance Security Form provided in the bidding documents, or in another form acceptable to the Procuring agency.</p> <p>33.2. Failure of the successful Bidder to comply with the requirements of ITB Clause 32 or ITB Clause 33.1 shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event the Procuring agency may make the award to the next lowest evaluated Bidder or call for new bids.</p>
<p>34. Corrupt or Fraudulent Practices</p>	<p>34.1. The Government of Sindh requires that Procuring agency's (including beneficiaries of donor agencies' loans), as well as Bidders/Suppliers/Contractors under Government-financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the SPPRA, in accordance with the SPP Act, 2009 and Rules made thereunder:</p>

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	<p>(a) defines, for the purposes of this provision, the terms set forth below as follows:</p> <p>(i) "corrupt practice" means the offering, giving, receiving or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution; and</p> <p>(ii) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Procuring agency, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Procuring agency of the benefits of free and open competition;\</p> <p>(b) will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question;</p> <p>(c) will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a Government-financed contract if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing, a Government-financed contract.</p> <p>34.2. Furthermore, Bidders shall be aware of the provision stated in sub-clause 5.4 and sub-clause 24.1 of the General Conditions of Contract.</p>
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II. GENERAL CONDITIONS OF CONTRACT (GCC)

1. Definitions	<p>1.1. In this Contract, the following terms shall be interpreted as indicated:</p> <p>(a) "The Contract" means the agreement entered into between the Procuring agency and the Supplier, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.</p> <p>(b) "The Contract Price" means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations.</p> <p>(c) "The Goods" means all of the equipment, machinery, and/or other materials which the Supplier is required to supply to the Procuring agency under the Contract.</p> <p>(d) "The Services" means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract.</p> <p>(e) "GCC" means the General Conditions of Contract contained in this section.</p> <p>(f) "SCC" means the Special Conditions of Contract.</p> <p>(g) "The Procuring agency" means the organization purchasing the Goods, as named in SCC.</p> <p>(h) "The Procuring agency's country" is the country named in SCC.</p> <p>(i) "The Supplier" means the individual or firm supplying the Goods and Services under this Contract.</p> <p>(j) "The Project Site" where applicable, means the place or places named in SCC.</p> <p>(k) "Day" means calendar day.</p>
2. Application	<p>2.1 These General Conditions shall apply to the extent that they are not superseded by provisions of other parts of the Contract.</p>
3. Country of Origin	<p>3.1 All Goods and Services supplied under the Contract shall have their origin in the countries and territories eligible under the rules and further elaborated in the SCC.</p> <p>3.2 For purposes of this Clause, "origin" means the place where the Goods were mined, grown, or produced, or from which the Services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.</p> <p>3.3 The origin of Goods and Services is distinct from the nationality of the Supplier.</p>

<p>4. Technical Specifications</p>	<p>4.1 The Goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications, and, when no applicable standard is mentioned, to the authoritative standards appropriate to the Goods' country of origin. Such standards shall be the latest issued by the concerned institution.</p>
<p>5. Use of Contract Documents and Information; Inspection and Audit by the Government</p>	<p>5.1 The Supplier shall not, without the Procuring agency's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring agency in connection therewith, to any person other than a person employed by the Supplier in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.</p> <p>5.2 The Supplier shall not, without the Procuring agency's prior written consent, make use of any document or information enumerated in GCC Clause 5.1 except for purposes of performing the Contract.</p> <p>5.3 Any document, other than the Contract itself, enumerated in GCC Clause 5.1 shall remain the property of the Procuring agency and shall be returned (all copies) to the Procuring agency on completion of the Supplier's performance under the Contract if so required by the Procuring agency.</p> <p>5.4 The Supplier shall permit the Procuring agency to inspect the Supplier's accounts and records relating to the performance of the Supplier and to have them audited by auditors appointed by the procuring agency, if so required.</p>
<p>6. Patent Rights</p>	<p>6.1 The Supplier shall indemnify the Procuring agency against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof in the Procuring agency's country.</p>
<p>7. Performance Security</p>	<p>7.1 Within twenty (20) days of receipt of the notification of Contract award, the successful Bidder shall furnish to the Procuring agency the performance security in the amount specified in SCC.</p> <p>7.2 The proceeds of the performance security shall be payable to the Procuring agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.</p> <p>7.3 The performance security shall be denominated in the currency of the Contract acceptable to the Procuring agency and shall be in one of the following forms:</p> <p>(a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the Procuring agency's country, in the form provided in the bidding documents or another form acceptable to the Procuring agency; or</p> <p>(b) a cashier's or certified check.</p> <p>7.4 The performance security will be discharged by the Procuring agency and returned to the Supplier not later than thirty (30) days following the date of completion of the Supplier's performance obligations</p>

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	under the Contract, including any warranty obligations, unless specified otherwise in SCC.
8. Inspections and Tests	<p>8.1 The Procuring agency or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Contract specifications at no extra cost to the Procuring agency. SCC and the Technical Specifications shall specify what inspections and tests the Procuring agency requires and where they are to be conducted. The Procuring agency shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.</p> <p>8.2 The inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at point of delivery, and/or at the Goods' final destination. If conducted on the premises of the Supplier or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring agency.</p> <p>8.3 Should any inspected or tested Goods fail to conform to the Specifications, the Procuring agency may reject the Goods, and the Supplier shall either replace the rejected Goods or make alterations necessary to meet specification requirements free of cost to the Procuring agency.</p> <p>8.4 The Procuring agency's right to inspect, test and, where necessary, reject the Goods after the Goods' arrival in the Procuring agency's country shall in no way be limited or waived by reason of the Goods having previously been inspected, tested, and passed by the Procuring agency or its representative prior to the Goods' shipment from the country of origin.</p> <p>8.5 Nothing in GCC Clause 8 shall in any way release the Supplier from any warranty or other obligations under this Contract.</p>
9. Packing	<p>9.1 The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.</p> <p>9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the Procuring agency.</p>
10. Delivery and Documents	<p>10.1 Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in the Schedule of Requirements. The details</p>

	<p>of shipping and/or other documents to be furnished by the Supplier are specified in SCC.</p> <p>10.2 Documents to be submitted by the Supplier are specified in SCC.</p>
11. Insurance	11.1 The Goods supplied under the Contract shall be delivered duty paid (DDP) under which risk is transferred to the buyer after having been delivered, hence insurance coverage is sellers responsibility.
12. Transportation	12.1 The Supplier is required under the Contact to transport the Goods to a specified place of destination within the Procuring agency's country, transport to such place of destination in the Procuring agency's country, including insurance and storage, as shall be specified in the Contract, shall be arranged by the Supplier, and related costs shall be included in the Contract Price.
13. Incidental Services	<p>13.1 TThe Supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:</p> <ul style="list-style-type: none"> (a) performance or supervision of on-site assembly and/or start-up of the supplied Goods; (b) furnishing of tools required for assembly and/or maintenance of the supplied Goods; (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; (d) performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and (e) training of the Procuring agency's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods. <p>13.2 Prices charged by the Supplier for incidental services, if not included in the Contract Price for the Goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged for other parties by the Supplier for similar services.</p>
14. Spare Parts	<p>14.1 As specified in SCC, the Supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:</p> <ul style="list-style-type: none"> (a) such spare parts as the Procuring agency may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under the Contract; and (b) in the event of termination of production of the spare parts: <ul style="list-style-type: none"> (i) advance notification to the Procuring agency of the pending termination, in sufficient time to permit the Procuring agency to procure needed requirements; and (ii) following such termination, furnishing at no cost to the Procuring agency, the blueprints, drawings, and specifications of the spare parts, if requested.
15. Warranty	15.1 The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models, and that they

	<p>incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the Procuring agency's specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.</p> <p>15.2 This warranty shall remain valid for twelve (12) months after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.</p> <p>15.3 The Procuring agency shall promptly notify the Supplier in writing of any claims arising under this warranty.</p> <p>15.4 Upon receipt of such notice, the Supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective Goods or parts thereof, without costs to the Procuring agency.</p> <p>15.5 If the Supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, within a reasonable period, the Procuring agency may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring agency may have against the Supplier under the Contract.</p>
<p>16. Payment</p>	<p>16.1 The method and conditions of payment to be made to the Supplier under this Contract shall be specified in SCC.</p> <p>16.2 The Supplier's request(s) for payment shall be made to the Procuring agency in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and Services performed, and by documents submitted pursuant to GCC Clause 10, and upon fulfillment of other obligations stipulated in the Contract.</p> <p>16.3 Payments shall be made promptly by the Procuring agency, but in no case later than sixty (60) days after submission of an invoice or claim by the Supplier.</p> <p>16.4 The currency of payment is Pak. Rupees.</p>
<p>17. Prices</p>	<p>17.1 Prices charged by the Supplier for Goods delivered and Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid, with the exception of any price adjustments authorized in SCC or in the Procuring agency's request for bid validity extension, as the case may be.</p>
<p>18. Change Orders</p>	<p>18.1 The Procuring agency may at any time, by a written order given to the Supplier pursuant to GCC Clause 31, make changes within the general scope of the Contract in any one or more of the following:</p>

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	<p>(a) drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Procuring agency;</p> <p>(b) the method of shipment or packing;</p> <p>(c) the place of delivery; and/or</p> <p>(d) the Services to be provided by the Supplier.</p> <p>18.2 If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or delivery schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this clause must be asserted within thirty (30) days from the date of the Supplier's receipt of the Procuring agency's change order.</p>
19. Contract Amendments	19.1 Subject to GCC Clause 18, no variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.
20. Assignment	20.1 The Supplier shall not assign, in whole or in part, its obligations to perform under this Contract, except with the Procuring agency's prior written consent.
21. Subcontracts	<p>21.1 The Supplier shall notify the Procuring agency in writing of all subcontracts awarded under this Contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the Supplier from any liability or obligation under the Contract.</p> <p>21.2 Subcontracts must comply with the provisions of GCC Clause 3.</p>
22. Delays in the Supplier's Performance	<p>22.1 Delivery of the Goods and performance of Services shall be made by the Supplier in accordance with the time schedule prescribed by the Procuring agency in the Schedule of Requirements.</p> <p>22.2 If at any time during performance of the Contract, the Supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Procuring agency in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Procuring agency shall evaluate the situation and may at its discretion extend the Supplier's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of Contract.</p> <p>22.3 Except as provided under GCC Clause 25, a delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to GCC Clause 23, unless an extension of time is agreed upon pursuant to GCC Clause 22.2 without the application of liquidated damages.</p>
23. Liquidated Damages	23.1 Subject to GCC Clause 25, if the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as


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	<p>liquidated damages, a sum equivalent to the percentage specified in SCC of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in SCC. Once the maximum is reached, the Procuring agency may consider termination of the Contract pursuant to GCC Clause 24.</p>
24. Termination for Default	<p>24.1 The Procuring agency, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part:</p> <ul style="list-style-type: none"> (a) if the Supplier fails to deliver any or all of the Goods within the period(s) specified in the Contract, or within any extension thereof granted by the Procuring agency pursuant to GCC Clause 22; or (b) if the Supplier fails to perform any other obligation(s) under the Contract. (c) if the Supplier, in the judgment of the Procuring agency has engaged in corrupt or fraudulent practices in competing for or in executing the Contract. <p>For the purpose of this clause: “corrupt practice” means the offering, giving, receiving or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution. “fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Borrower, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Borrower of the benefits of free and open competition.</p> <p>24.2 In the event the Procuring agency terminates the Contract in whole or in part, pursuant to GCC Clause 24.1, the Procuring agency may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Procuring agency for any excess costs for such similar Goods or Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.</p>
25. Force Majeure	<p>25.1 Notwithstanding the provisions of GCC Clauses 22, 23, and 24, the Supplier shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.</p> <p>25.2 For purposes of this clause, “Force Majeure” means an event beyond the control of the Supplier and not involving the Supplier’s fault or negligence and not foreseeable. Such events may include, but are</p>

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	<p>not restricted to, acts of the Procuring agency in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.</p> <p>25.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Procuring agency in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring agency in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.</p>
26. Termination for Insolvency	<p>26.1 The Procuring agency may at any time terminate the Contract by giving written notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring agency.</p>
27. Termination for Convenience	<p>27.1 The Procuring agency, by written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Procuring agency's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.</p> <p>27.2 The Goods that are complete and ready for shipment within thirty (30) days after the Supplier's receipt of notice of termination shall be accepted by the Procuring agency at the Contract terms and prices. For the remaining Goods, the Procuring agency may elect:</p> <p>(a) to have any portion completed and delivered at the Contract terms and prices; and/or</p> <p>(b) to cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Services and for materials and parts previously procured by the Supplier.</p>
28. Resolution of Disputes	<p>28.1 The Procuring agency and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.</p> <p>28.2 If, after thirty (30) days from the commencement of such informal negotiations, the Procuring agency and the Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms specified in SCC. These mechanisms may include, but are not restricted to, conciliation mediated by a third party, adjudication in an agreed manner and/or arbitration.</p>
29. Governing Language	<p>29.1 The Contract shall be written in the language specified in SCC. Subject to GCC Clause 30, the version of the Contract written in the specified language shall govern its interpretation. All correspondence and other</p>

	documents pertaining to the Contract which are exchanged by the parties shall be written in the same language.
30. Applicable Law	30.1 The Contract shall be interpreted in accordance with the laws of the Procuring agency's country, unless otherwise specified in SCC.
31. Notices	31.1 Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or by cable, telex, or facsimile and confirmed in writing to the other party's address specified in SCC. 31.2 A notice shall be effective when delivered or on the notice's effective date, whichever is later.
32. Taxes and Duties	32.1 Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Procuring agency.


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PREFACE

These Bidding Documents have been prepared for use by procuring agencies in the procurement of goods through National Competitive Bidding (NCB).

In order to simplify the preparation of bidding documents for each procurement, the Bidding Documents are grouped in two parts based on provisions which are fixed and that which are specific for each procurement. Provisions which are intended to be used unchanged are in Part one, which includes Section I, Instructions to Bidders, and Section II, General Conditions of Contract. Data and provisions specific to each procurement and contract are included in Part Two which includes Section III, Bid Data Sheet; Section IV, Special Conditions of Contract; Section V, Schedule of Requirements; Section VI, Technical Specifications; and the forms to be used in Section I, Invitation for Bids, and Section VII, Sample Forms.

This is Part Two and contains data and provisions specific to each procurement. Care should be taken to check the relevance of the provisions of the Bidding Documents against the requirements of the specific goods to be procured. The following general directions should be observed when using the documents. In addition, each section is prepared with notes intended only as information for the Procuring agency or the person drafting the bidding documents. They shall not be included in the final documents, except for the notes introducing Section VI, Forms, where the information is useful for the Bidder.

- (a) Specific details, such as the "name of the Procuring agency" and "address for bid submission," should be furnished in the Invitation for Bids, in the Bid Data Sheet, and in the Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- (b) Amendments, if any, to the Instructions to Bidders and to the General Conditions of Contract should be made through the Bid Data Sheet and the Special Conditions of Contract, respectively.
- (c) Footnotes or notes in italics included in the Invitation for Bids, Bid Data Sheet, Special Conditions of Contract, and in the Schedule of Requirements are not part of the text of the document, although they contain instructions that the Procuring agency should strictly follow. The final document should contain no footnotes.
- (d) The criteria for bid evaluation and the various methods of evaluation in the Instructions to Bidders (Clauses 25.3 and 25.4, respectively) should be carefully reviewed. Only those that are selected to be used for the procurement in question should be retained and expanded, as required, in the Bid Data Sheet or in the Technical Specifications, as appropriate. The criteria that are not applicable should be deleted from the Bid Data Sheet.
- (e) Clauses included in the Special Conditions of Contract are illustrative of the provisions that should be drafted specifically by the Procuring agency for each procurement.
- (f) The forms provided in Section VI should be completed by the Bidder or the Supplier; the footnotes in these forms should remain, since they contain instructions which the Bidder or the Supplier should follow.

III. INVITATION FOR BIDS (IFB)

DESIGNING, PRINTING & SUPPLY OF INFORMATION, EDUCATION, AND COMMUNICATION (IEC) MATERIALS FOR ENROLLMENT & RETENTION DRIVE 2024-25

Date: 01-08-2024

IFB No: RSU-SE&LD/UNICEF/SESP/RWP/IEC/NCB (03)/2024

The Reform Support Unit, School Education & Literacy Department (RSU-SE&LD), Government of Sindh invites sealed bids for the procurement of designing, printing, and supply of Information, Education, and Communication (IEC) materials for the Enrollment & Retention Drive 2024-25. The procurement will be conducted on a Cost and Freight (CNF) basis and/or Delivered Duty Paid (DDP) basis (excluding GST). The eligible bidders must be listed on the Federal Board of Revenue's (FBR) List of Active Taxpayers for Income Tax and Sales Tax.

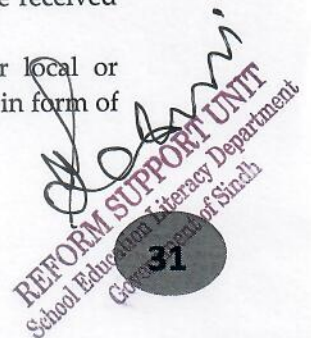
The items to be procured include:

Pana flex Banners (Sindhi & Urdu), Handouts (Sindhi & Urdu), Teacher Instruction Posters (Sindhi & Urdu), Reporting Formats (Sindhi & Urdu), X-Shape Standees (Sindhi & Urdu), File Folders, Writing Rough Pads, Ball Points Pens, Badges and 250 Grams Poly Tape/Sutli for Hanging Pena flex Banners. The quantities and detailed technical specifications of these items are provided in Section-VII of the bidding document.

GENERAL TERMS & CONDITIONS:

1. A complete set of bidding documents may be obtained by any interested eligible bidder on the submission of a written application along with non-refundable amount of Rs. 1,000/- (One Thousand only) in the form of a Demand Draft / Pay Order in favour of Reform Support Unit, UNICEF Funds or can be downloaded from the RSU-SE&LD Website <https://rsu-sindh.gov.pk/downloads/tenders.php/> or from the SPPRA/PPMS website at <https://ppms.pprasinhd.gov.pk/PPMS>. Bidders who download the bidding document from Websites and wish to participate in the bid, will be required to submit the cost of the bid document at the time of bid submission otherwise the bid will be considered non responsive.
2. Interested eligible Bidders may obtain further information from Reform Support Unit-SE&LD, Banglow # 47-E/1, Street# 48, PECHS-6, Shahr-e-Faisal, Karachi, Sindh and inspect the bidding documents from 09:00 Hrs. to 16:00 Hrs. Monday to Friday, exclusive holidays.
3. Qualification's requirements include Bid Data Sheet [ITB 13.3 (d) Preparation and Submission of Bids] of the bidding document.
4. Bids containing the requisite supporting documents, must be delivered in a sealed envelope clearly marked with the procurement title, to the address given below, on or before 4:00 PM on August 23rd, 2024. Electronic bids will not be permitted, and late bids will be rejected. Bids will be publicly opened in the presence of the bidders' designated representatives at the address specified in the bidding documents at 4:30 PM on August 23rd, 2024. In case of a public holiday or any unforeseen event on the bid opening date, the bids will be received and opened on the next business day at the same time and venue.
5. Bids must be accompanied by a bid security from a reputed bank whether local or international. The amount of Bid Security required is 2 % of the total bid amount in form of pay order / demand draft in favor of Reform Support Unit, UNICEF Funds.

Reform Support Unit-SE&LD, Govt. of Sindh * www.rsu-sindh.gov.pk




6. Reform Support Unit, School Education & Literacy Department (RSU-SE&LD), Government of Sindh reserves the right to reject any or all the bids subject to the relevant provisions of SPP Rules 2010 (Amended to date).
7. Address for Purchasing of bidding documents, submission and opening of bids:

SESP Section,
Reform Support Unit,
School Education & Literacy Department (RSU-SE&LD),
Government of Sindh.
Bungalow No. 47/E-1, Street No. 48th, PECHS Block-6, Shahrah-e-Faisal, Karachi
Phone No: +92 21 33517962
Email: cpm.rsu@rsu-sindh.gov.pk

(JUNAID HAMEED SAMO)

Chief Program Manager
Reform Support Unit,
School Education & Literacy Department
Government of Sindh.



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IV. BID DATA SHEET

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB) Part One. Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

A. INTRODUCTION

CLAUSES NO.	CLAUSES	CLAUSE'S DESCRIPTION
ITB 1.1	Name of Procuring Agency of Government of Sindh.	Reform Support Unit, School Education and Literacy Department, Government of Sindh.
ITB 1.1	Loan or credit or Project allocation number	Not Applicable
ITB 1.1	Loan or credit or Project allocation amount	Not Applicable
ITB 1.1	Contract Name	Designing, Printing & Supply of Information, Education, and Communication (IEC) Materials for Enrollment & Retention Drive 2024-25
ITB 4	Bidding Procedure	Bids shall be accepted under the Single Stage - One Envelope Procedure as per rule 46 sub rule 1 of SPP Rules 2010.
ITB 4.1	Name of Procuring Agency	Reform Support Unit, School Education and Literacy Department, Government of Sindh.
ITB 6.1	Procuring agency's address, telephone, telex, and facsimile numbers.	Reform Support Unit School Education and Literacy Department Government of Sindh Bangalow#47/E-1, Street No. 48 th , PECHS Block-6, Shahrah-e-Faisal, Karachi. Phone No: +92 21 33517962
ITB 8.1	Language of the bid.	English

B. BID PRICE AND CURRENCY

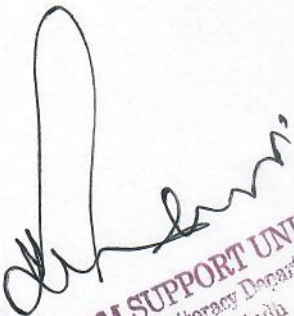
ITB 11.2	Bid Price	The price quoted shall be on delivered duty paid (DDP) Basis at Consignee's End (Excluding GST). The Procuring Agency (RSU-SE&LD) is a Non-Profit organization (NPO), hence rates shall be quoted excluding GST.
ITB 11.5	The price shall be fixed, or	The price shall be fixed and non-negotiable once finalized. Additionally, no adjustments to any type of claim will be entertained after the bid opening.

	the price shall be adjustable.																															
ITB 13.3 (d)	Qualification requirements	<p>RSU-SE&LD shall evaluate proposals using the following eligibility criteria.</p> <table border="1"> <thead> <tr> <th>Sr#</th> <th>Requisite</th> <th>Vendor Action</th> <th colspan="2">Sufficient Evidence Produced</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Minimum 5 year experience in the relevant field</td> <td>NTN Certificate / Letter of Incorporation / Company Registration Letter is required to be enclosed</td> <td>Yes</td> <td>No</td> </tr> <tr> <td>2.</td> <td>Completion of at least three (3) contracts under supply of printing material with any public or private sector organization(s) during last five (05) years and valuation of each contract must be equivalent to or above PKR three (03) million.</td> <td>Work Order / Purchase Order / Contract Agreements / Work Completion Certificates to be enclosed</td> <td>Yes</td> <td>No</td> </tr> <tr> <td>3.</td> <td>Provide National Tax Number Certificate (NTN), GST/SRB & valid tax certificate in the name of organization.</td> <td>Attached Latest Print out certificates from the FBR & SRB websites</td> <td>Yes</td> <td>No</td> </tr> <tr> <td>4.</td> <td>Proof that organization is on Active Tax Payer List (Income and Sales Tax) of FBR / relevant authority</td> <td>Attached Latest Print out certificates from the relevant websites</td> <td>Yes</td> <td>No</td> </tr> <tr> <td>5.</td> <td>Minimum average annual financial</td> <td>Audited Reports / Bank Statements to be enclosed</td> <td>Yes</td> <td>No</td> </tr> </tbody> </table>	Sr#	Requisite	Vendor Action	Sufficient Evidence Produced		1.	Minimum 5 year experience in the relevant field	NTN Certificate / Letter of Incorporation / Company Registration Letter is required to be enclosed	Yes	No	2.	Completion of at least three (3) contracts under supply of printing material with any public or private sector organization(s) during last five (05) years and valuation of each contract must be equivalent to or above PKR three (03) million.	Work Order / Purchase Order / Contract Agreements / Work Completion Certificates to be enclosed	Yes	No	3.	Provide National Tax Number Certificate (NTN), GST/SRB & valid tax certificate in the name of organization.	Attached Latest Print out certificates from the FBR & SRB websites	Yes	No	4.	Proof that organization is on Active Tax Payer List (Income and Sales Tax) of FBR / relevant authority	Attached Latest Print out certificates from the relevant websites	Yes	No	5.	Minimum average annual financial	Audited Reports / Bank Statements to be enclosed	Yes	No
Sr#	Requisite	Vendor Action	Sufficient Evidence Produced																													
1.	Minimum 5 year experience in the relevant field	NTN Certificate / Letter of Incorporation / Company Registration Letter is required to be enclosed	Yes	No																												
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5.	Minimum average annual financial	Audited Reports / Bank Statements to be enclosed	Yes	No																												

		turnover of PKR 5 million during last three years.			
		6. Affidavit on stamp paper that the firm is not blacklisted by any organization	Enclosed the oath on a PKR 100 stamp	Yes	No
Qualified / Disqualified					
QUALIFICATION: - In Eligibility Criteria, a single non-compliance of a requisite will make the bidder disqualify.					
ITB 14.3 (b)	Spare parts required for years of operation.	Not Applicable			
ITB 15.1	Amount of bid security	2% of total quoted bid in favor of Reform Support Unit, UNICEF Funds in form of pay order or demand draft or bank guarantee issued by bank licensed through State Bank of Pakistan			
ITB 16.1	Bid validity period	The period of bid validity shall be 90 days after the deadline for bid submission specified in the bidding data sheet.			
ITB 17.1	Number of copies	One Original			
ITB 18.2 (a)	Address for bid submission	Chief Program Manager (CPM) Reform Support Unit School Education and Literacy Department Government of Sindh Bangalow#47/E-1, Street No. 48th, PECHS Block-6, Shahrah-e-Faisal, Karachi. Phone No.: +92 21 33517962			
ITB 18.2 (b)	IFB title and number	RSU-SE&LD/UNICEF/SESP/RWP/IEC/NCB (03)/2024			
ITB 19.1	Deadline for bid submission	4:00 PM, August 23 rd , 2024 In case the specified deadline for bid submission is declared a holiday by the Government, the bids shall be submitted at the specified time on the next working day. Bidders shall not have the option of submitting their bids electronically.			
ITB 22.1	Time, date, and place for bid opening	Committee Room of Reform Support Unit School Education and Literacy Department Government of Sindh Bangalow#47/E-1, Street No. 48th, PECHS Block-6, Shahrah-e-Faisal, Karachi. Phone No.: +92 21 33517962 4:30 PM, August 23 rd , 2024			

		The bids shall be opened immediately after the bid submission deadline at the same place of bid submission. In case the specified date of bid opening will be declared a holiday for the purchaser, the bids shall be opened at the specified time on the next working day.
C. BID EVALUATION		
ITB 25.3	Criteria for bid evaluation	Refer to ITB 13.3(d)–The Lowest Evaluated Responsive Bidder for all will be determined on a Delivered Duty Paid (DDP) price basis. This means that the evaluation will consider the total cost of delivering the goods, including all applicable duties and taxes, to the specified location
ITB 25.4 (b)	Delivery schedule	Within 30 days with effect from the signing of agreement.
ITB 25.4 (c) (ii)	Deviation in payment schedule	Not Applicable
ITB 25.4 (d)	Cost of spare parts	Not Applicable
ITB 25.4 (e)	Spare parts and after sales service facilities in the Procuring agency's country.	Not Applicable
ITB 25.4 (g)	Performance and productivity of equipment	5% Performance Guarantee
ITB 25.4 (h)		Details on the evaluation method or reference to the Technical Specifications.
ITB 25.4 Alternative	Specify the evaluation factors	(a) Quoted items must meet requisite technical specifications. (b) Prospective bidder(s) may quote rates for all required materials. The bidder must fulfill the specified eligibility criteria and adhere to all other terms and conditions stated in the bidding documents. Partial quotes will not be considered. Each bid must include all required documentation, meet the technical specifications, and comply with the delivery schedules as outlined. Bidders should ensure that their proposals are comprehensive and cover all aspects of the tender requirements to be considered responsive. (c) The purchaser may ask for the sample of offered goods for inspection / testing prior to finalization of evaluation report. In case the samples found not meeting the specification / requirement, the offer would be considered as technically rejected / non-responsive.
D. CONTRACT AWARD		

ITB 29.1	Percentage for quantity increase or decrease.	15% of the total Contract Amount.
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REFORM SUPPORT UNIT
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V. SPECIAL CONDITIONS OF CONTRACT (SCC)		
1. DEFINITIONS (GCC CLAUSE 1)	GCC 1.1 (g)	The Procuring Agency is the Reform Support Unit School Education and Literacy Department Government of Sindh
	GCC 1.1 (h)	The Procuring agency's country is: Pakistan
	GCC 1.1 (i)	The bidder is: -----
	GCC 1.1 (j)	The Project Site is: Each and every office where delivery is to be made. The list / details of offices with complete address and contact persons and their mobile numbers are enclosed here with.
2. COUNTRY OF ORIGIN (GCC CLAUSE 3)		All countries and territories as indicated in Part Two Section VI of the bidding documents, "Eligibility for the Provisions of Goods, Works, and Services in Government-Financed Procurement".
3. PERFORMANCE SECURITY (GCC CLAUSE 7)	GCC 7.1	The amount of performance security, as a percentage of the Contract Price, shall be: 10% of the Contract Price and it will be submitted in form of pay order /Demand Draft or bank guarantee and in favor of "Reform Support Unit, UNICEF Funds within seven (7) days of issuance of letter of acceptance. Performance security shall be valid for 90 days beyond the date of successful completion of contract.
4. INSPECTIONS AND TESTS (GCC CLAUSE 8)	GCC 8.6	<p>Inspection and tests prior to shipment of Goods and at final acceptance are as follows:</p> <ul style="list-style-type: none"> • Visual inspection; • Goods packaging for safe transportation till final destination (It will be the responsibility of the supplier to ensure safety of goods till final destination and the client may ensure quality of goods before transportation – at the point of origin); • Stage inspection (Inspection prior to loading and then on finished packing) at manufacturer's works. • Goods are new and unused; and • Beneficiary (each office) will inspect each item at final destination. (Document duly verified and signed by authorized representative(s) is mandatory to get payment released from concerned office).
5. PACKING (GCC CLAUSE 9)	GCC 9.3	Each item will be packed properly so that it remains durable till the point of destination. The supplier will be responsible to print / paste an adhesive sticker marked with logo of "Government of Sindh" School Education &

		Literacy Department" in green font with white background. The size of the printing / sticker must be visible to read.
6. DELIVERY & DOCUMENTS (GCC CLAUSE 10)	GCC 10.3	<p>Upon shipment, the Supplier shall notify the Procuring agency the full details of the shipment, including Contract number, description of Goods, quantity and usual transport document. The Supplier shall mail the following documents to the Procuring agency:</p> <p>(i) Copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount;</p> <p>(ii) Inspection and delivery receipt certificate issued by the nominated inspection agency.</p> <p>(iii) Upon delivery of the Goods in each LSU Office, supplier will furnish the delivery challan duly signed by all authorized representative(s) of the end user. These documents shall be received by the Purchaser and, if not received, the Supplier will be responsible for any consequent expenses</p>
7. INSURANCE (GCC CLAUSE 11)	GCC 11.1	The goods supplied under the Contract shall be on DDP basis at consignee's end under which risk will be transferred to the Procuring Agency only after it has taken delivery of the goods. Hence insurance coverage is Bidder's responsibility.
8. INCIDENTAL SERVICES (GCC CLAUSE 13)	GCC 13.1	Incidental services to be provided are: Transportation and Delivery of goods till final destination i.e. each LSU office site as specified under the contract.
9. SPARE PARTS (GCC CLAUSE 14)	GCC 14.1	Additional spare parts requirements are: Not applicable
10. WARRANTY (GCC CLAUSE 15)	GCC 15.1	Standard warranty: NIL The period for correction of defects is: Five (05) days.
11. PAYMENT (GCC CLAUSE 16)	GCC 16.1	<p>The method and conditions of payment to be made to the Supplier under this Contract shall be as follows: Payment shall be made in Pak Rupees, as follows:</p> <p>(i) Advance Payment: An advance payment of 10% may be made within 10 days of signing the contract, upon submission of a claim and a bank guarantee for the equivalent amount. This guarantee must be valid until the goods are delivered and must be in the form provided in the bidding documents.</p> <p>(ii) Remaining Payment: The remaining 90% payment shall be made within 30 days of the completion of</p>

		<p>delivery, upon submission of a claim supported by the following documents:</p> <p>(a) A certificate of satisfactory delivery of goods, duly verified and signed by all representatives of the beneficiary offices.</p> <p>(b) Any delay in the release of payment due to the non-submission of required documents will be the responsibility of the supplier.</p> <p>(c) Partial payment for partial supply is allowed.</p>
12. PRICES (GCC CLAUSE 17)	GCC 17.1	Prices shall be fixed.
13. LIQUIDATED DAMAGES (GCC CLAUSE 23)	GCC 23.1	<p>In case deliveries are not completed within the time frame specified in the schedule of requirements / contract, a Show Cause Notice will be served on the Bidder which will be following by cancellation of the Contract to the extent of non-delivered portion of installments. No supplies will be accepted and the amount of Performance Guarantee / Security to the extent of non-delivered portion of supplies of relevant installments will be forfeited. If the firm fails to supply the whole installments, the entire amount of Performance Guarantee/Security will be forfeited to the Government Account and the firm will be blacklisted at least for five years for future participation in bids:</p> <p>The liquidated damage shall be 0.5 % per week or part thereof. The maximum amount of liquidated damages shall be 10% of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Agency shall rescind the contract, without prejudice to other courses of action and remedies open to it.</p>
14. RESOLUTION OF DISPUTES (GCC CLAUSE 28)	GCC 28.3	In the case of a dispute between the Procuring agency and the Supplier, the dispute shall be referred to the dispute resolution mechanism as defined in rule 31, 32 and 34 of the SPP Rules, 2010.
15. GOVERNING LANGUAGE (GCC CLAUSE 29)	GCC 29.1	The Governing Language shall be: English
16. APPLICABLE LAWS (GCC CLAUSE 30)	GCC 30.1	<p>The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan which includes the following legislation:</p> <ul style="list-style-type: none"> • The Employment of Children (ECA) Act 1991 • The Bonded Labour System (Abolition) Act of 1992

		<p>• The Factories Act 1934</p>
17. NOTICES (GCC CLAUSE 31)	GCC 31.1	<p><u>Procuring Agency's address for notice purposes:</u> Chief Program Manager (CPM) Reform Support Unit School Education and Literacy Department Government of Sindh Bangalow#47/E-1, Street No. 48th, PECHS Block-6, Shahrah-e-Faisal, Karachi. Phone No.: +92 21 33517962</p> <p><u>Bidder's address for notice purposes:</u> Name of Bidder: Name of Contact Person & Designation: Phone No: Fax No: Mobile Phone No: Email Address:</p>
18. TAXES AND DUTIES (GCC CLAUSE 32)	GCC 32.1	<p>Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Procuring Agency in case of Delivered Duty paid (DDP) basis. The Procuring Agency (RSU-SE&LD) is a Non-Profit organization (NPO), hence rates shall be quoted excluding GST.</p> <p><u>Bidder's address for notice purposes:</u> Name of Bidder: Name of Contact Person & Designation: Phone No: Fax No: Mobile Phone No: Email Address:</p>
19. TAXES AND DUTIES (GCC CLAUSE 25)	GCC 25.1	<p>Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Procuring Agency in case of Delivered Duty paid (DDP) basis. The Procuring Agency (RSU-SE&LD) is a Non-Profit organization (NPO), hence rates shall be quoted excluding GST.</p>


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VI. SCHEDULE OF REQUIREMENTS

The delivery schedule hereafter expressed the date of delivery required.

BILL OF QUANTITY (BOQ) / SCHEDULE OF REQUIREMENTS FOR IEC MATERIALS

SR #	CONTACT DETAILS OF LSU OFFICER				DISTRICT WISE DISTRIBUTION OF REQUIRED IEC MATERIALS															REQUIED DELIVERY SCHEDULE
	DISTRICTS	LSU OFFICER'S NAME	ADDRESSES	CONTACT NUMBER	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
					Pana flex Banners (Sindh)	Pana flexBanners (Urdu)	Soti	Handouts (Sindh)	Handouts (Urdu)	Sindhi Poster (Teacher Instructions)	Urdu Poster (Teacher Instructions)	Reporting Format (Sindh)	Reporting Format (Urdu)	File folders	Rough Pad	Ball Point Pens	Badges	Standees (Sindh)	Standees (Urdu)	
1	East-Karachi	Jameela Parveen	95 Depot Line Behind Capri Cinema sadder near coast Guard office Doli Khaya street next to G.G.S.S. Maher e Neem rose school	0310-3317495	10	20	07	250	250	250	400	300	1000	50	50	50	100	6	6	Deliver or within 30 days or earlier from the date of Contact Award

2	Central-Karachi	Jameela Parveen	95 Depot Line Behind Capri Cinema sadder near coast Guard office Doli Khaya street next to G.G.S.S. Maher e Neem rose school	0310-3317495	10	20	07	400	250	250	400	300	1000	50	50	50	100	6	6	-do-
3	South-Karachi	Aslam Soomro	District Coordinator office opposite of DJ Science Collage Saddar Karachi	0313 5597350	10	20	07	200	250	250	400	300	1000	50	50	50	100	4	4	-do-
4	West-Karachi	Marvi Farooq	Directorate General of HR & Training SELD, Sindh, Old Principal Bungalow, opp. D.J. Science College, Karachi	0336-2055581	10	20	07	250	250	250	400	300	1000	50	50	50	100	5	5	-do-
5	Kemari Karachi	Marvi Farooq	Directorate General of HR & Training SELD, Sindh, Old Principal Bungalow, opp. D.J. Science College, Karachi	0336-2055581	10	20	07	250	250	250	400	300	1000	50	50	50	100	6	6	-do-
6	Korangi-Karachi	Taj Alvi	Local Support Unit (LSU) Office, Ground Floor DEO Secondary Korangi Office,	0300-3412701	10	20	07	300	250	250	400	300	1000	50	50	50	100	6	6	-do-

			GBHS, Baldia, Shah Faisal Colony no. 1, Opp. Police Station, Shah Faisal.																	
7	Malir- Karachi	Raza Ali Baloch	Taluka Education Office Bin Qasim Town Quaid Abad, Near DC Office Malir Karachi.	0321- 3735464	10	20	07	500	250	250	400	700	2000	50	50	50	100	6	6	-do-
8	Hyderabad	Arif Jamal Shaikh	Local Support Unit (LSU) Office @ Directorate of school Education, Near Hotel city Gate, jail Road Heerabad.	0346- 1302003	50	30	07	1000	500	1500	500	6500	1000	200	200	200	400	8	8	-do-
9	Matari	Zeeshan Memon	Local Support Unit (LSU) Office, First Floor, @District Education Officer Matari, Opposite Taluka Hospital Matari	0334- 3373428	40	20	07	1100	500	1000	250	3000	1000	100	100	100	150	5	5	-do-
10	Jamshoro	Jahangir Khaskheli	Local Support Unit (LSU) Office, @ Deputy Commissioner Office, Kotri, Road, Kotri	0300- 3060168	40	20	07	1000	500	1000	250	3000	1000	100	100	100	150	6	6	-do-


11	Dadu	Munawar Birkmani	Local Support Unit (LSU) Office, 1st Floor Deputy Commissioner Office Building.	0300-3790868	40	20	07	2000	750	2000	250	5000	2000	100	100	100	150	6	6	-do-
12	Tando Allahyar	Azfar Saeed Memon	Local Support Unit (LSU) Office @ District Education office, District Tando Allah Yar	0300-3091884	40	20	07	1000	500	1000	250	3500	1000	100	100	100	150	5	5	-do-
13	TM Khan	Naeem Talpur	Local Support Unit (LSU) Office @ District Education officer Elementary Secondary Higher Secondary, TMK near Boys Degree Collage.	0301-3535905	40	20	07	1000	500	1000	300	3500	1000	100	100	100	150	5	5	-do-
14	Badin	Gul Sanober	Local Support Unit (LSU) Office, Ground Floor Deputy Commissioner Secretariat.	0300-0312994	50	20	07	2500	1000	2500	250	8000	2000	100	100	100	150	7	7	-do-
15	Sujawal	Mehmood Memon	Local Support Unit (LSU) Office, @ Deputy Commissioner Office, Thatta @ Makli	0300-3323630	40	20	07	1000	500	1000	250	5000	1000	100	100	100	150	7	7	-do-

16	Thatta	Mehmood Memon	Local Support Unit (LSU) Office, @ Deputy Commissioner Office, Thatta @ Makli	0300-3323630	40	20	07	1000	500	1000	400	5000	1000	100	100	100	150	6	6	-do-
17	Mirpurkhas	Karam Illahi	Local Support Unit (LSU) Office, Near the office of District Education Quality & Assurance, Directorate of School Education, Mirpurkhas	0333-2787090	80	40	07	2000	1000	2000	500	8000	3000	150	150	150	300	11	11	-do-
18	Umerkot	Durga Parkash	Local Support Unit (LSU) Office, @ Soorhya Badshah Complex Umerkot,	0345-3773939	50	20	07	2000	1000	2000	250	8000	2000	100	100	100	150	6	6	-do-
19	Tharparkar	Shamdas Acharia	Local Support Unit (LSU) Office, @ Educational Complex near Poly Technical College Mithi, Naukot Road Mithi.	0333-2510824	50	20	07	2500	1000	2500	250	10000	3000	100	100	100	150	9	9	-do-
20	Shaheed Benazir abad	Maroof Bhatti	Local Support Unit (LSU) Office, Data center HM khoja Garden	0300-2499079	80	40	07	2500	1500	2500	500	10000	3000	150	150	150	300	8	8	-do-

			Nawab shah, SBA																	
21	Sanghar	Mumtaz Dero	Local Support Unit (LSU) Office, @ the office of District Education Officer (Primary) Sanghar	0300- 3505624	50	30	07	2500	1500	2500	250	10000	3000	100	100	100	150	8	8	-do-
22	Nausharo Feroze	Maroof Kalhoro	Local Support Unit (LSU) Office, @ Marrsa School Naushero Feroz, near Sindh University Campus,	0300- 2517688	50	20	07	2500	1000	2500	250	8000	2000	100	100	100	150	7	7	-do-
23	Larkana	Abdul Rehman Soomro	Local Support Unit (LSU) Office, @ Biometric Data Centre, Office of The DEO Secondary Near Ghanti Phatak	0333- 7278998	80	40	07	1250	750	1250	500	8000	1500	200	200	200	300	8	8	-do-
24	Kamber Shadadkot	Aijaz Tunio	LSU office at DC Office Kamber Shahdadt larkana road,	0333- 7205339	50	20	07	1500	500	1500	250	5000	1500	100	100	100	150	9	9	-do-
25	Kashmore @ Kandhkot	Jawiad Khosro	Local Support Unit (LSU) Office, @ Main Nazim Complex Near	0333- 7445708	50	20	07	1500	500	1500	250	5000	1500	100	100	100	150	5	5	-do-

			Raja Patrol Pump Kandhkoat City																	
26	Jacobabad	Tahir Chandio	Local Support Unit (LSU) Office, Behind NADRA Office, @ D.C Office.	0334- 2238360	40	20	07	1250	750	1250	250	5000	1500	100	100	100	150	5	5	-do-
27	Shikarpur	Ubedullah Mahar	Local Support Unit (LSU) Office, Near NADRA Building @ Commissioner Larkana Camp Office, Deputy Commissioner Office	0311- 3537168	40	20	07	1250	750	1250	250	5000	1500	100	100	100	150	6	6	-do-
28	Sukkur	Sajjad Shah	Local Support Unit (LSU) Office, @ Director School Education (Elem., Sec & H. Sec) Near Shikarpur Phattak Golimar Road Sukkur	0345- 8555955	80	40	07	1250	750	1250	500	8000	2500	150	150	150	300	9	9	-do-
29	Ghotki	Khalil Solangi	Local Support Unit (LSU) Office, @ Office of the Deputy Commissioner Mirpur Mathelo @ Ghotki	0300- 3149748	50	20	07	1750	1000	1750	250	5000	2000	100	100	100	150	7	7	-do-

30	Khairpur	Mansoor Memon	Local Support Unit (LSU) Office, @ Office of DEO (Secondary), Near Tharhi Phatak, Khairpur Mirs	0301-3886154	80	40	07	2500	1000	2500	250	10000	3000	100	100	100	150	10	10	-do-
TOTAL					1280	720	210	40000	20000	40000	10000	150000	50000	3000	3000	3000	5000	202	202	


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VII. TECHNICAL SPECIFICATIONS


SR#	ITEM'S NAME	ITEM'S DESCRIPTION	UNIT	QTY.
1.	Pana flex Banners (Sindhi)	Banner Size (Height X Width) : 3' X 6.5' Preferred Material: Canvas Grammage: 260 GSM Colour: 4 Colour Printing (All Colours Printing) Feature: 4 Corners Eyelets/rings Design: The bidder will be required to design the banner based on the supplied information	Nos.	1,280
2.	Pana flex Banners (Urdu)	Banner Size (Height X Width) : 3' X 6.5' Preferred Material: Canvas Grammage: 260 GSM Colour: 4 Colour Printing (All Colours Printing) Feature: 4 Corners Eyelets/rings Design: The bidder will be required to design the banner based on the supplied information	Nos.	720
3.	Sindhi Handouts	Size: 5.4" X 8.5" Paper: 128 GSM Art paper Printing: Double Side Four Colour Printing	Nos.	40,000
4.	Urdu Handouts	Size: 5.4" X 8.5" Paper: 128 GSM Art paper Printing: Double Side Four Colour Printing	Nos.	20,000
5.	Sindhi Poster (Teacher Instructions)	Size: 14" X 20" Paper: 128 GSM Art paper Printing: Single Side Four Colour Printing	Nos.	40,000
6.	Urdu Poster (Teacher Instructions)	Size: 14" X 20" Paper: 128 GSM Art paper Printing: Single Side Four Colour Printing	Nos.	10,000
7.	Reporting Format (Sindhi)	Size: 8.5" X 13" Paper: 70 GSM Imported paper Printing: Single Colour Printing	Nos.	150,000
8.	Reporting Format (Urdu)	Size: 8.5" X 13" Paper: 70 GSM Imported paper Printing: Single Colour Printing	Nos.	50,000
9.	Standees with X-	Banner Size (Height X Width) : 5' X 2.5' Preferred Material: Canvas Grammage: 260 GSM Colour: 4 Colour Printing (All Colours Printing)	Nos.	202

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	Stands (Sindhi)	<p>Stands Material: PVC</p> <p>Feature:</p> <ul style="list-style-type: none"> • Perfect for promotions and advertising • Easy to set up and take down • Durable and long-lasting material • Ideal for indoor and outdoor use. <p>Design: The bidder will be required to design the banner based on the supplied information</p>		
10.	Standeers with X-Stands (Urdu)	<p>Banner Size (Height X Width): 5' X 2.5'</p> <p>Preferred Material: Canvas</p> <p>Grammage: 260 GSM</p> <p>Colour: 4 Colour Printing (All Colours Printing)</p> <p>Stands Material: PVC</p> <p>Feature:</p> <ul style="list-style-type: none"> • Perfect for promotions and advertising • Easy to set up and take down • Durable and long-lasting material • Ideal for indoor and outdoor use. <p>Design: The bidder will be required to design the banner based on the supplied information</p>	Nos.	202
11.	File Folders	<p>Size: Width (W) 9.4" X Height (H) 13.4"</p> <p>Pocket: One Pocket for Insert Papers</p> <p>Card: 350 GSM Bleach Card</p> <p>Printing: Full Color Printing with Matte Lamination (Front and Back) only, with Die Cutting, Folding and Gluing for Flaps/Pocket for inserts</p> <p>Design: The bidder will be required to design the banner based on the supplied information</p>	Nos.	3,000
12.	Rough Pads	<ul style="list-style-type: none"> • Type: A thoughtful Note Pad designed for convenience and style. • Size: A compact A5 size, providing a perfect balance between portability and writing space. • Paper Type: Crafted from high-quality 70 GSM wood-free paper, ensuring a smooth writing experience. • Inside Pages: Horizontal Line printing on each page, facilitating organized and neat note-taking. • Cover Page Material: Sturdy Grey Cardboard cover for durability and protection. • Cover Printing Type: Professionally presented with Offset Printing, adding a touch of sophistication. • Inside Printing Type: Flexographic printing, ensuring a clean and clear layout on every page. • Number of Pages: Ample space with 50 pages (25 Sheets). 	Nos.	3,000

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		<ul style="list-style-type: none"> • Binding: Perfect Gum Binding that allows the notepad to lie flat, providing ease of use. • Rulings: Feint ruled pages, ensuring your notes stay neat and organized. 		
13.	Ball Point Pens	<ul style="list-style-type: none"> • Ball Size: A precise 0.8 mm ballpoint for smooth and consistent lines, ensuring a delightful writing experience. • Writing Length: Extensive writing potential with a range of 1,200-1,500 meters, providing lasting reliability. • Color: Classic and professional in Blue, making it suitable for a variety of writing tasks. • Mechanism: Effortless functionality with a Knock Button mechanism, combining ease of use with a touch of sophistication. • Features: The slender body of the pen enhances comfort, while the ergonomic design ensures convenience for all users. When the ink runs out, easily change the core, extending the life of your favorite pen. 	Nos.	3,000
14.	Badges	<p>Material: 100% recycled acrylic Shape: Square, Backside with Magnet or Pin Size: 1.5" X 1.5" Thickness: 3mm Printing: Full Color Digital Printing Design: The bidder will be required to design the banner based on the supplied information</p>	Nos.	5,000
15.	250 Grams Poly Tape/Sutli for Hanging Pena flex Banners	Length is approximately equal to 800 to 830 ft. Excellent heat resistant, High tensile strength, Good impact absorbing capacity	Nos.	210


REFORM SUPPORT UNIT
 School Education Literacy Department
 Government of Sindh

VIII. SAMPLE FORMS

1. PERFORMANCE GUARANTEE/SECURITY FORM

To:
Chief Program Manager
Reform Support Unit,
School Education & Literacy Department (RSU-SE&LD),
Government of Sindh.

Whereas [**Name of Bidder**] (hereinafter called "the Bidder") has undertaken, in pursuance of Contract No. [**number**] dated [**date**] to supply [**description of goods**] (hereinafter called "the Contract").

And whereas it has been stipulated in the said Contract that the Bidder shall furnish to the Procuring Agency with a Bank Guarantee by a scheduled bank for the sum of 5% of the total Contract amount as Security for compliance with the Bidder's performance obligations in accordance with the Contract.

And whereas we have agreed to provide a Guarantee: for the said Bidder


Therefore, we hereby unconditionally and irrevocably guarantee, on behalf of the Bidder, up to a total of [**Amount of the Guarantee in Words and Figures**] and we undertake to pay you, upon your first written demand declaring the Bidder to be in default under the Contract and without requiring the Procuring Agency to initiate action against the Bidder and without cavil or argument any sum or sums within the limits of [**Amount of Guarantee**] as aforesaid. The amount stated in the demand made under this guarantee shall be conclusive proof of the amount payable by the Guarantor under this guarantee.

The obligations of the Guarantor under this guarantee shall be valid for four months after the completion of delivery of supplies by the Bidder to the Procuring Agency of the full quantity of the goods for which this Guarantee is being given, and until all and any obligations and sums due have been paid in full.

Signature and Seal of the Guarantors / Bank

Address:

Date:


REFORM SUPPORT UNIT
School Education Literacy Department
Government of Sindh

2. MANUFACTURER'S AUTHORIZATION FORM (NOT APPLICABLE)

Dated:

To:
Chief Program Manager
Reform Support Unit,
School Education & Literacy Department (RSU-SE&LD),
Government of Sindh.


WHEREAS [name of the Manufacturer] who are established and reputable Manufacturers of [name and /or description of the goods] having factories at [address of factory] do hereby authorize [name and address of Bidder / Agent] to submit a bid, and subsequently follow- up / negotiate and sign the Contract with you against Invitation for Bids (IFB) for the goods manufactured, by us, under the patent name of-----
----- for performance of the contract.

We hereby commit and assure our full guarantee and warranty / guarantee as per Clause 12 of the General Conditions of Contract for the goods offered for supply by the above-mentioned firm against this Invitation for Bids.

[Signature for and on behalf of Manufacturer]
[Name and Designation]

Note:

This letter of authority should be on the letterhead of the Manufacturer and should be signed by a person competent and having the power of attorney to bind the Manufacturer. It should be included by the Bidder in its bid.


REFORM SUPPORT UNIT
School Education Literacy Department
Government of Sindh

3. CONTRACT FORM

THIS AGREEMENT made the ----- day of ----- 2024 between Reform Support Unit, School Education & Literacy Department (RSU-SE&LD), Government of Sindh of Islamic Republic of Pakistan (hereinafter called "the Procuring Agency") of the one part and [Name of Bidder] of [city and country of Bidder] (hereinafter called "the Bidder") of the other part:

WHEREAS the Procuring Agency invited bids through Bid Reverence No. ----- dated ----- for certain goods and ancillary services, viz., [brief description of goods and services] and has accepted a bid by the Bidder for the supply of those goods and services in the sum of [contract price in words and figures] (hereinafter called "the Contract Price").

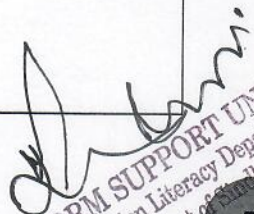
NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) the Bid Form and the Price Schedule submitted by the Bidder;
 - (b) the Schedule of Requirements;
 - (c) the Technical Specifications;
 - (d) the General Conditions of Contract;
 - (e) the Special Conditions of Contract; and
 - (f) the Procuring Agency's Notification of Award.
3. In consideration of the payments to be made by the Procuring Agency to the Bidder as hereinafter mentioned, the Bidder hereby covenants with the Procuring Agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract
4. The Procuring Agency hereby covenants to pay the Bidder in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed / Sealed by the Manufacturer / Authorized Bidder / Authorized Agent	Signed / Sealed by Procuring Agency

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4. INTEGRITY PACT (AFFIDAVIT)

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS.

Contract Number	
Contract Title	
Contract Value	
Dated	

[Name of Supplier/Contractor/Consultant] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, [Name of Supplier/ Contractor/ Consultant] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

[Name of Supplier/Contractor/Consultant] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.


[Name of Supplier/Contractor/Consultant] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, [Name of Supplier/Contractor/Consultant] agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an

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amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Supplier/Contractor/Consultant] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

[Procuring Agency]	[Supplier /Contractor/Consultant]


REFORM SUPPORT UNIT
School Education Literacy Department
Government of Sindh

IX. BID FORM & PRICE SCHEDULE

1. BID FORM

To:
Chief Program Manager
Reform Support Unit,
School Education & Literacy Department (RSU-SE&LD),
Government of Sindh.

Dear Sir,

Having examined the Bidding Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver the goods specified in the said Bidding Documents for the sum of [Total Bid Amount Rs. [Bid Amount in words], only] or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this bid.

1. The free of cost / donation / discounts offered and the methodology for their application are: -----

2. We undertake, if our bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.
3. If our bid is accepted, we shall obtain an unconditional guarantee of a bank in the sum of 5% of the Contract Price for the due performance of the Contract, in the form prescribed by the Procuring Agency.
4. We agree to the validity of this bid for 90 days from the date fixed for financial bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. Until a formal Contract is prepared and executed, this bid, together with the written acceptance thereof and notification of award, by the Procuring Agency, shall constitute a binding Contract between us.
6. We understand that you are not bound to accept the lowest or any bid you may receive.

Name	
In the capacity of	
Signed	
Duly authorized to sign the Bid for and on behalf of	
Date	


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**2. PRICE SCHEDULE IN PAK RUPEES DELIVERED DUTY PAID (DDP BASIS)
FOR GOODS OFFERED WITHIN THE PROCURING AGENCY'S COUNTRY**

Sr#	Item's Name	Item's Description	Qty.	Unit	Unit Price on DDP Basis (Excluding GST)	Total Cost On DDP Basis (Excluding GST)
1	2	3	4	5	6	7
1.	Pana flex Banners (Sindhi)	As per Technical Specification-VII	1,280	Nos.		
2.	Pana flex Banners (Urdu)	As per Technical Specification-VII	720	Nos.		
3.	Sindhi Handouts	As per Technical Specification-VII	40,000	Nos.		
4.	Urdu Handouts	As per Technical Specification-VII	20,000	Nos.		
5.	Sindhi Poster (Teacher Instructions)	As per Technical Specification-VII	40,000	Nos.		
6.	Urdu Poster (Teacher Instructions)	As per Technical Specification-VII	10,000	Nos.		
7.	Reporting Format (Sindhi)	As per Technical Specification-VII	150,000	Nos.		
8.	Reporting Format (Urdu)	As per Technical Specification-VII	50,000	Nos.		
9.	Standees with X-Stands (Sindhi)	As per Technical Specification-VII	202	Nos.		
10.	Standees with X-Stands (Urdu)	As per Technical Specification-VII	202	Nos.		
11.	File Folders	As per Technical Specification-VII	3,000	Nos.		
12.	Rough Pads	As per Technical Specification-VII	3,000	Nos.		
13.	Ball Point Pens	As per Technical Specification-VII	3,000	Nos.		
14.	Badges	As per Technical Specification-VII	5,000	Nos.		

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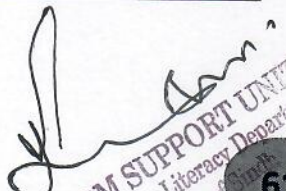
15.	250 Grams Poly Tape/Sutli for Hanging Pena flex Banners	As per Technical Specification-VII	210	Nos.		
Total Amount in Pak Rs. On DDP Basis (Excluding GST)						
Total Amount in words:						

Name	
In the capacity of	
Signed	
Duly authorized to sign the Bid for and on behalf of	
Date	


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SR#	X. CONTACT DETAILS OF LSU OFFICER			
	DISTRICTS	LSU OFFICER'S NAME	ADDRESSES	CONTACT NUMBER
1.	East-Karachi	Jameela Parveen	95 Depot Line Behind Capri Cinema sadder near coast Guard office Doli Khaya street next to G.G.S.S. Maher e Neem rose school	0310-3317495
2.	Central-Karachi			
3.	West-Karachi	Marvi Farooq	Directorate General of HR & Training SELD, Sindh, Old Principal Bungalow, opp. D.J. Science College, Karachi	0336-2055581
4.	Kiamari Karachi			
5.	South- Karachi	Aslam Soomro	District Coordinator office opposite of DJ Science Collage Saddar Karachi	0313 5597350
6.	Korangi-Karachi	Taj Alvi	Local Support Unit (LSU) Office, Ground Floor DEO Secondary Korangi Office, GBHS, Baldia, Shah Faisal Colony no. 1, Opp. Police Station, Shah Faisal.	0300-3412701
7.	Malir-Karachi	Raza Ali Baloch	Taluka Education Office Bin Qasim Town Quaid Abad, Near DC Office Malir Karachi.	0321-3735464
8.	Hyderabad	Arif Jamal Shaikh	Local Support Unit (LSU) Office @ Directorate of school Education, Near Hotel city Gate, jail Road Heerabad.	0346-1302003
9.	Badin	Gul Sanober	Local Support Unit (LSU) Office, Ground Floor Deputy Commissioner Secretariat.	0300-0312994
10.	Dadu	Munawar Birhmani	Local Support Unit (LSU) Office, 1st Floor Deputy Commissioner Office Building.	0300-3790868
11.	Jamshoro	Jahangir Khaskheli	Local Support Unit (LSU) Office, @ Deputy Commissioner Office, Kotri, Road, Kotri	0300-3060168
12.	Matiari	Zeeshan Memon	Local Support Unit (LSU) Office, First Floor, @District Education Officer Matiari, Opposite Taluka Hospital Matiari	0334-3373428
13.	Tando Allahyar	Azfar Saeed Memon	Local Support Unit (LSU) Office @ District Education office, District Tando Allah Yar	0300-3091884
14.	TM Khan	Naeem Talpur	Local Support Unit (LSU) Office @ District Education officer Elementary Secondary Higher Secondary, TMK near Boys Degree Collage.	0301-3535905
15.	Thatta	Mehmood Memon	Local Support Unit (LSU) Office, @ Deputy Commissioner Office, Thatta @ Makli	0300-3323630
16.	Sujawal			

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17.	Larkana	Abdul Rehman Soomro	Local Support Unit (LSU) Office, @ Biometric Data Centre, Office of The DEO Secondary Near Ghanti Phatak	0333-7278998
18.	Kamber Shadadkot	Aijaz Tunio	LSU office at DC Office Kamber Shahdadkot larkana road,	0333-7205339
19.	Kashmore@Kandhkot	Jawiad Khoso	Local Support Unit (LSU) Office, @ Main Nazim Complex Near Raja Patrol Pump Kandhkoat City	0333-7445708
20.	Jacobabad	Tahir Chandio	Local Support Unit (LSU) Office, Behind NADRA Office, @ D.C Office.	0334-2238360
21.	Shikarpur	Ubedullah Mahar	Local Support Unit (LSU) Office, Near NADRA Building @ Commissioner Larkana Camp Office, Deputy Commissioner Office	0311-3537168
22.	Sukkur	Sajjad Shah	Local Support Unit (LSU) Office, @ Director School Education (Elem., Sec & H. Sec) Near Shikarpur Phattak Golimar Road Sukkur	0345-8555955
23.	Ghotki	Khalil Solangi	Local Support Unit (LSU) Office, @ Office of the Deputy Commissioner Mirpur Mathelo @ Ghotki	0300-3149748
24.	Khairpur	Mansoor Memon	Local Support Unit (LSU) Office, @ Office of DEO (Secondary), Near Tharhi Phatak, Khairpur Mirs	0301-3886154
25.	Mirpurkhas	Karam Illahi	Local Support Unit (LSU) Office, Near the office of District Education Quality & Assurance, Directorate of School Education, Mirpurkhas	0333-2787090
26.	Tharparkar	Shamdas Acharia	Local Support Unit (LSU) Office, @ Educational Complex near Poly Technical College Mithi, Naukot Road Mithi.	0333-2510824
27.	Umerkot	Durga Parkash	Local Support Unit (LSU) Office, @ Soorhya Badshah Complex Umerkot,	0345-3773939
28.	Shaheed Benazirabad	Maroof Bhatti	Local Support Unit (LSU) Office, Data center HM khoja Garden Nawab shah, SBA	0300-2499079
29.	Sanghar	Mumtaz Dero	Local Support Unit (LSU) Office, @ the office of District Education Officer (Primary) Sanghar	0300-3505624
30.	Nausharo Feroze	Maroof Kalhoro	Local Support Unit (LSU) Office, @ Marrsa School Naushero Feroz, near Sindh University Campus,	0300-2517688